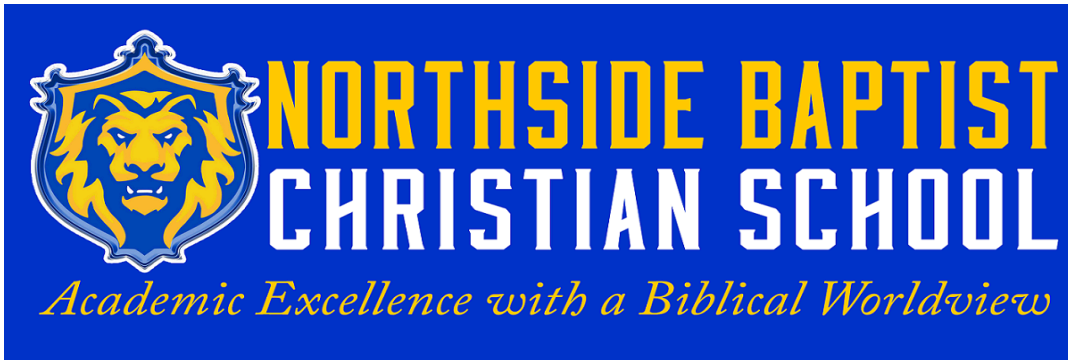




STUDENT HANDBOOK

2026-2027

Revised 7/26



“Academic Excellence with a Biblical Worldview”

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A WORD FROM THE HEAD OF SCHOOL

Dear Northside Families,

Welcome to Northside Baptist Christian School! It is a joy and privilege to welcome you to another exciting school year. Thank you for entrusting us with one of God's greatest gifts—your children. We are honored to partner with your family in providing an education that is firmly rooted in God's truth.

At Northside, our mission extends far beyond academics. While we are committed to academic excellence, our greatest desire is to help students develop a lifelong relationship with Jesus Christ and to view every subject through the lens of a biblical worldview. We want our students to discover that they have been uniquely created by God for His purposes.

Our prayer is that every student who walks our halls will:

KNOW the love of God personally.
TREASURE Jesus Christ above all else.
SHOW God's grace and truth to the world.

Our administrators, teachers, and staff are committed to creating a safe, encouraging, and Christ-honoring environment where every student can grow spiritually, academically, socially, and emotionally. We count it a privilege to partner with you as together we seek to prepare the next generation to serve Christ with wisdom, integrity, and excellence.

Thank you for being a part of the Northside family. We look forward to an incredible year of learning, growing, and serving together.

Welcome to NBCS... Let's Go Royals!

With gratitude,



Bro. Al Chandler

Interim Head of School
Northside Baptist Christian School
al.chandler@northsideschool.org

WELCOME TO STUDENTS

It is a special joy to welcome you to Northside Baptist Christian School as we begin a new year of spiritual and academic adventure together. Our hope is that this year will be filled with joy in learning as you continue to develop the talents and abilities that God has given you.

The school ministry is a vital part of the total educational ministry of Northside Baptist Church. This ministry provides the opportunity to develop a partnership in Christian training among home, school, and church. The Northside Baptist Christian School is for the whole community, regardless of church affiliation or denominational preference.

The purpose of our school is to educate and train the whole student physically, emotionally, intellectually, and spiritually. We want to provide you with the best possible education--one that offers superior academic training and a Godly, spiritual emphasis.

Welcome to NBCS! We are glad you are here.

SCHOOL/CHURCH RELATIONSHIP

Northside Baptist Christian School is one of many ministries of Northside Baptist Church. It is not separate from the church. The church, under the Lordship of Jesus Christ, is the sole steward and overseer of the properties, operation, program, and personnel of the school. Separation of church and state is maintained. No outside influences may govern the school's intended purposes, objectives, and policies. (Proverbs 22:6, II Timothy 2:15, Acts 5:42)

The pastor, principal, and school board are elected and appointed by the church. They are, under God, responsible to the church. The pastor of the church is also the pastor of the school and he is the chief officer of the school and all the other ministries of this church.

FACULTY AND STAFF CONTACT INFORMATION

Al Chandler, (Interim) Head of School
Billy Ricketts, Director of Operations
Audrie Toon, Administrative Assistant
Kim Blackwell, Finance Manager

al.chandler@northsideschool.org
billy.ricketts@northsideschool.org
nbcsoffice@northsideschool.org
financialnbc@northsideschool.org

Each faculty member may be emailed by using this format:
(first name).(last name)@northsideschool.org

School Board Members:

Bryan Green, Chairman
Eric Woodard

bryan.green@northsideschool.org
eric.woodard@northsideschool.org

Scott Harris

scott.harris@northsideschool.org

MISSION STATEMENT

Northside Baptist Christian School offers parents a tool in providing students ACADEMIC EXCELLENCE with a BIBLICAL WORLDVIEW leading them to learn and apply the truth of God's Word in their lives.

PHILOSOPHY STATEMENT

We incorporate our Christian faith into our entire curriculum and give students the tools to learn and think for themselves. We strive to operate as an extension of the family under the Biblical principle that education is primarily the responsibility of the family. (Deuteronomy 6:4-9, Ephesians 6:1-4)

We lead students to love God with all of their heart, soul, mind and strength. We, as Christian leaders, will guide students by our own example of living out faith in our families, the local church, community and world.

STATEMENT OF FAITH

The foundation of Northside Baptist Christian School is the Word of God as interpreted by the following statement of faith:

We believe in the Scriptures of the Old and New Testament as verbally inspired of God, inerrant in the original writings. They are of supreme and final authority in faith and life. (II Timothy 3:16)

We believe in one God, eternally existing in three persons—Father, Son, and Holy Spirit. (Matthew 28:19)

We believe that Jesus Christ was begotten by the Holy Spirit and born of the virgin Mary. He is true God and true man. (Matthew 1:19-20)

We believe that man and woman were created by God. These two distinct, complementary genders together reflect the image and nature of God. Man and woman sinned and thereby incurred not only physical death but also spiritual death which is separation from God, and that all human beings are born with a sinful nature. All are sinners in thought, word, and deed. (Genesis 1:27, 2:7, 3:6-24; Romans 5:9)

We believe God ordained and defined marriage as between one man and one woman (Gen. 2:18-25). We believe that God intends for sexual intimacy to occur only between a man and woman who are married to each other while pledging their mutual faithfulness (1 Cor. 6:18; 7:2-5; Heb. 13:4; 1 Thess. 4:3).

We believe in the sanctity of life (each child is a gift from God whose life begins at conception) and the protection of our children both before and after birth. (Matthew 18:5,6; Mark 9:42; Luke 17:2)

We believe that the Lord Jesus Christ died for our sins according to the Scriptures as a representative and substitutionary sacrifice. All who believe in Him are justified on the ground of His shed blood. (Isaiah 53:4-5)

We believe in the resurrection of the crucified body of our Lord, in His ascension into heaven, and in His present life there as our High Priest and Advocate. (Matthew 28:1-7, Acts 1:9-11, Hebrews 1:3)

We believe in “that blessed hope,” the personal imminent return of our Lord and Savior, Jesus Christ. (I Thessalonians 4:13-17)

We believe that all who by faith receive the Lord Jesus Christ are born again of the Holy Spirit and become the children of God. (John 3:16, Ephesians 2:8-9)

We believe in the bodily resurrection of the just and unjust and in the everlasting, conscious punishment of the lost. (II Corinthians 5:10, II Timothy 4:8, Revelation 20:11-15)

We believe that the local church is the body of born-again, baptized (immersed) believers organized for worship, service, and fellowship. The two ordinances of the church are baptism (immersion) and the Lord’s Supper. The local church is an autonomous and self-governing body responsible alone to Christ who is Savior and Lord. (I Corinthians 1:1-19, Acts 8:36-39, I Corinthians 11:17-28)

STATEMENT OF LIFESTYLE

Northside Baptist Christian School forms a partnership with the home and family to help educate students and to guide them in the development of biblical character that is practiced in a biblical lifestyle. The Bible is the basis for determining what qualities or characteristics exemplify a Christ-like life.

The atmosphere or conduct in a particular home or activities of the teacher, students and families should support the biblical lifestyle the school teaches. This includes, but is not necessarily limited to, participating in, supporting, or condoning, sexual immorality, homosexual or bisexual/transgender activity, drunkenness, illegal drug use, witchcraft, promoting such practices, or being unable to support the moral principles of the school.

(For biblical reference, please see Galatians 5:16-26; Ephesians 4: 17 – 5:7; Romans 1:18-32)

STATEMENT OF EXPECTED STUDENT OUTCOME

NBCS provides an environment that leads students to a personal relationship with Jesus Christ, educates them from a Christian worldview, equips them to live a life in a fallen world and prepares them to live a life of service to Christ and others.

SPIRITUAL EMPHASIS

Bible

Teaching the Bible is foundational to Northside Baptist Christian School. It is the most important subject taught. The development of Godly character and Christian morals will be the result of a strong emphasis upon biblical instruction. Memorization of Scripture is incorporated at each level (K-12) to enhance the learning of Biblical standards and absolutes in the lives of students and faculty.

Chapel

Chapel services for all students are held each week on Friday at 8:00 a.m. The goal of chapel services is to reach a generation of young people for the Lord. God will use songs, the scripture passages, and the testimonies of students and special speakers to help students come to know Jesus as Savior so that they can spend eternity in heaven. All students and faculty members will attend and participate in the chapel services. The only exception will be for high school students involved in off campus technical school and college courses.

Individual classes (K-4 through twelfth grades) will take turns leading in the chapel services on a rotating basis. Parents are encouraged to come whenever possible and are permitted to bring their cameras or video recorders to use during the chapel services.

Continuous Biblical Influence

While a time is dedicated each day to teach students Biblical principals in a classroom setting and a time is dedicated each week to meet in a chapel setting, a Biblical focus is applied to all situations and decisions. NBCS desires to reach the whole student and attempts to view everything through the lens of the scripture throughout each day.

Whole School Participation

NBCS cultures an environment of inclusiveness and mentoring specifically between older students and younger students. NBCS gives deserving older students the opportunity to work with younger students in chapel, athletics and the monthly Shout Outs. Older students are asked to help preschool classes lead chapel during chapel performances. Student athletic leaders are asked to coach preschool and elementary basketball and cheer. The entire student body is divided into teams that come together for fun, games and recognition during monthly Shout Out assemblies.

Missions

To help students develop a mentality of missions and serving others and to follow Biblical commands to love others, NBCS designates various (typically local) mission projects throughout the school year (usually one per month). Students and families can participate in these mission projects by donating time, money or goods to help area mission needs. To help students see the value in physically serving others and when applicable, middle and high school classes are assigned to help carry out the mission projects. This often includes delivering donated goods, organizing goods, serving meals, cleaning, loading trucks with donated goods, etc.

ACADEMICS

Accreditation

Accreditation of a private Christian school is not necessary for a graduate of that school to enroll in a college or university. However, we feel it expedient to comply with state and national educational standards that are beneficial to our student body without compromising our Biblical standards and purposes.

One way of assuring that we offer an educational program of quality and excellence is by being accredited. Northside Baptist Christian School voluntarily entered the accreditation process offered for Christian schools by the Kentucky Non-Public School Commission, Inc. In 2021, the school partnered with Association of Christian Schools International (ACSI) for accreditation. The process involves meeting minimum standards in every area of the school's program and verifying that the school is effectively accomplishing its mission of Christian education through documentation of standards, through checking student standardized test scores, and through a thorough evaluation by a qualified evaluation team. Northside Baptist Christian School is also accredited by the Kentucky Department of Education.

Curriculum

Northside Baptist Christian School uses A Beka, Bob Jones and All Things Algebra curriculum as core curriculum for most classes for the traditional classroom approach. Supplemental materials including technology are used in areas as needed.

Field trips, science fairs, patriotic events, academic contests, and various enrichment activities complete a program designed to challenge students.

State regulations are followed to ensure that students have appropriate high school credits to meet requirements for graduation and college preparation.

Homework

Homework is given on a regular basis as an integral part of the school program. Each teacher is at liberty to give homework to help students advance in their studies. Guidelines for daily homework for an average student are as follows:

Kindergarten.....	15 minutes
Grades 1-2.....	30 minutes
Grades 3-4.....	40 minutes
Grades 5-6.....	60 minutes
Grades 7-8.....	20 minutes/subject
Grades 9-12.....	30 minutes/subject

Homework is due on the assigned date. Late work will result in a deduction of points and will not be accepted for credit after one day extra.

Textbooks, workbooks, and Bibles must be in the classroom for daily use. Although textbooks may be used for homework assignments, they must be returned to school each morning. Students are asked to furnish some of their own supplies for the classroom. A teacher may have some specific requirements for his/her class.

Teachers will assign limited homework on Wednesdays so that students may attend worship services in the evening. When possible, teachers will allot class time to complete the assignment during school hours.

Make-up Policies

A student will have one school day to complete make-up work for each day missed due to an **excused absence**, with a maximum of five days. For example, if a student is absent on Monday and Tuesday, the student has Wednesday and Thursday to make up the missed work. All work must be made up, and it is the responsibility of the student to get the assignments.

An assignment that was due on the day of an absence will be due on the first day that the student returns to class.

Late work will be graded as follows:

- One day late, 15% deduction
- Two days late, 25% deduction
- Three or more days late, a zero will be given

No nine-weeks exams, mid-terms, or finals will be taken prior to the scheduled time unless approved by the principal for extenuating circumstances. In the event of sickness, previously planned trips, etc., the nine-weeks exam, mid-term, or final will be rescheduled for a time when the student returns to school.

Non-Traditional Instruction

In the event of an unexpected school closure (i.e. inclement weather, other emergency), NBCS may deem the day an Non-Traditional Instruction (NTI) day. During NTI days, work will be assigned to be completed off campus in the following core/required classes: Bible, math, English (reading/literature, spelling, language/grammar), social studies, science/health, Fine Arts (HS only) and Spanish (HS only).

NTI work will be graded and is due at 7:50 when the school returns to in-person instruction. If NTI work is turned in late or not completed, Make-up Policies will be applied and points will be deducted from grades.

In the event an NTI day is expected, books, papers, digital devices and other needed materials will be sent home with the student. When an NTI day is unexpected and materials are not sent home, teachers will assign work that can be completed without books, etc.

NTI work will be assigned as follows:

Preschool

No NTI work given or required.

Elementary (K5-5th)

Teachers may send home paper packets or assign digital work on IXL. For all work, teachers will email instructions to the family listed as custody in RenWeb and post instructions on the class Facebook page by 9:00 a.m. each day of Non-Traditional Instruction.

Middle School and High School (6th-12)

Teachers will post all assignments on Google Classroom by 9:00 a.m. each day of Non-Traditional Instruction.

Progress Reports

It is essential to keep communication open between teachers and parents. Progress reports will be sent out for first through twelfth grades by the office periodically throughout the year. Parents can view their child's grades on the FACTS/Renweb family portal at www.factsmgt.com.

For help with any questions regarding this information, please contact the child's teacher.

Student Assessments

Teachers will prepare and administer regular formative and summative, age and skill appropriate quizzes, tests and other assessments in the classroom for all classes on a regular basis as determined best by the teacher for the students and material. Students are expected to study for and prepare for these assessments.

Kindergarten 5 and 1st grade will begin assessing students on phonics in the first and second quarters. In the third quarter, reading assessments will begin and reading assessments will continue in the fourth quarter. A reading and math assessment will be conducted at the end of the third and fourth quarters. At the end of the year, the scores from the end of quarter assessments will be placed in the student's permanent file.

Grades 2nd-5th will have reading and math assessments conducted at the end of each quarter to assess progress. At the end of the year, the scores from the four assessments should be printed and placed in the student's permanent file.

Grades 6-12 will have quarterly exams/tests/assessments at the end of each quarter. These assessments can be either cumulative or non-cumulative. These tests will be given over 2-3 days with no more than three tests per day.

After completion of the Government and Civics or US History high school course, students will be administered the state-mandated civics test. Students must pass this test before graduation. Students may retake the test as many times as necessary to pass.

STAR Testing is administered to K5-7th grade students in math and reading on a periodic basis throughout the year. This data is used by the teacher to help determine placement in reading and math groups, the need for additional instructional time for particular students and general classroom instruction needs.

Standardized tests may be given to K5-11th grade students at the end of each academic school year. These standardized assessments will be given over the span of 3-5 days. When used, NBCS administers the Iowa Assessments which “are evidence-based, psychometrically sound assessments that measure student achievement and growth against next generation learning standards for grades K–12”

(<https://your.acsi.org/pdp-store/Student-Assessment-Program-Support/Iowa-Assessments-Page>). The dates for standardized assessments will be determined by school administration.

Students in 8th and 9th grades will take the 8th/9th Pre-ACT and students in 10th grade will take the Pre-ACT to prepare the students for the ACT test (usually taken in the 11th and 12th grade years). The Pre-ACT test:

- Provides a snapshot of where students are in progress toward college readiness benchmarks
- Quick access to individual student data and patterns of performance
- Reporting categories and item analysis provide standards-based insights for teaching and learning decisions
- Enables informed conversations about academics, interests, college, and career choices
- Results going into "one place" along with ACT reporting in the Online Reporting Portal

(<https://your.acsi.org/act>)

The dates for these tests will be determined by school administration.

Students in the 11th and 12th grades are highly encouraged to take the ACT regardless of their plans for college attendance. Some students may qualify for an ACT payment waiver. If a student does not qualify for this waiver, the cost of the ACT test would be paid by the student and student family.

Students in 10th-12th grades are provided an opportunity to take the ASVAB test on the NBCS campus regardless of college, career, military or trade future plans to help “predict future academic and occupational success in the military” (<https://www.officialasvab.com/>). This test provides insight into personal preferences and aptitudes and helps develop good test taking skills.

Students may also be encouraged to take other placement tests depending on the student's future plans.

School administration, with input from teachers, continually evaluates NBCS assessment practices and products to ensure the practices and products are the most effective and profitable for the NBCS students.

Report Cards

Report cards are posted at the conclusion of each grading quarter via email. A physical copy will also be provided to the student. The following grading scales will be used by NBCS:

A =	90—100
B =	80—89
C =	70—79
D =	60—69
F =	Below 60

All NBCS classes are reported on a semester basis with .5 credit given each semester for each passed class. These classes carry a GPA weight of 1.0.

Dual Credit classes are reported on a semester basis with 1 credit given each semester for each passed dual credit class. These classes carry a GPA weight of .50.

Honor Roll

An honor roll will be established at the end of each grading period. The Principal's Honor Roll will consist of students who make all A's. The Honor Roll will consist of students making all A's and B's.

Student Support

Students at NBCS are supported by teachers on a day to day basis. Teachers will continually assess a student in the classroom and prepare the student for scheduled assessments. Students will have homework assignments to help master material. Students will be apprised of most assessments (with the exception of an occasional pop quiz) with enough time to study and prepare for the assessment.

Given the smaller nature of NBCS, the school does not have a special education department at this time. Students needing accommodations beyond what can be offered by the classroom teacher within the classroom may not be accepted to NBCS so that the student can receive the appropriate services in another school.

In the event a student falls behind his or her peers in the classroom, the teacher will first reach out to the parent/guardian to inform and to determine if external factors could be impacting the student's grade. The teacher will give suggestions for studying and specific areas the student needs to focus on and ask the family to help the student at home.

If the teacher determines help outside of the classroom is needed, the teacher will inform the parent/guardian that a tutor should be retained. If staff is available at school to help the student, the student can receive remediation services during the school day. THIS WILL ONLY BE OFFERED IF A STAFF MEMBER IS AVAILABLE.

If a student has failing grades at the end of the year, a meeting will be arranged for the parents/guardians, teacher and administrator to discuss options of summer school (if offered by the school) or repeating the grade the following school year.

Promotion/Retention

Students are promoted or retained on the basis of their completion of their current grade and their preparedness to enter the next grade level. Ability, achievement, physical, and social factors are all taken into consideration. A student must have six credits to be classified as a sophomore, twelve credits to be classified as a junior, and eighteen credits to be classified as a senior. NBCS has the authority to place any student in the proper class, regardless of the grade completed.

Teacher Conferences

Parents and teachers have the option of requesting a conference at any time during the school term. Please follow these procedures to request a conference:

1. Go through the child's teacher first to indicate the desire for a meeting.
2. Call the school office during school hours and request a meeting. State your schedule availability. The call will be returned to set up an appointment at the earliest opportunity.

HIGH SCHOOL COLLEGE/CAREER PLANNING SERVICES

Specialty Course Selection--Electives 9th-12th grades

At Northside Baptist Christian School, we offer a variety of electives on campus that are adapted, rotated and sometimes created based upon the needs of each year. Each spring, looking forward to the fall semester that begins in early August, our administration will look at the classes our upperclassmen have already completed and what electives they should be offered to enhance their learning experience before graduation. Each year our elective course offerings are thoroughly planned for, and are equipped with teachers who create a learning environment to aid in their preparation for life after high school.

Specialty Course Selection--ATC (AREA TECHNOLOGY CENTER) 10th-12th grades

Elective courses offered through Northside Baptist Christian School extend off campus to our ATC at Mayfield High School when ATC courses are offered at times conducive to the Northside schedule. The skills and certifications provided by the ATC courses, give students

the accomplishment and confidence in themselves to propel themselves into higher education or a career after high school. The ATC schedule for the upcoming fall semester will be secured once it is available from the ATC. A meeting will be held with interested students in 9th-11th grade to document their ATC course interest in the spring semester for the following year. We as a school believe in the importance of trade and will attempt to place as many interested students as possible. If space is limited, NBCS will secure teacher recommendations and review student GPA to determine selection. Once ATC course commitments are received from the students in the spring, NBCS will then attempt to build the campus course schedule that will include their ATC choices.

As a Christian institution, we aim to ensure that students maintain a Biblical worldview throughout their academic pursuits. Students enrolled in ATC courses must reflect on their learning experience through a final paper that demonstrates their engagement with course material and their ability to maintain a Christ-centered perspective.

Students are required to maintain a Biblical worldview while engaging in all aspects of the ATC course. This includes interactions with course materials, professors, peers, and participation in class discussions.

A Biblical worldview encourages students to approach all knowledge, challenges, and perspectives through the lens of Scripture, emphasizing Christian ethics, values, and virtues in all aspects of learning.

At the end of the ATC course, students are required to submit a final reflective paper to school administration.* This paper will allow the student to articulate how they navigated course content from a Biblical perspective and to identify the ways in which their faith influenced their understanding of the subject matter.

* Students enrolled in ATC classes and dual credit courses, may write one paper to reflect on all classes.

Paper Guidelines:

1. Length and Format:

- a. The paper should be 2-5 pages in length, typed, double-spaced, with 12-point Times New Roman font and 1-inch margins.
- b. It should follow MLA or APA citation styles (as appropriate for the subject).

2. Reflection Components:

The paper must include the following sections:

- a. Course Overview:

- i. A brief summary of the ATC(s) and its core objectives.
- ii. This section should demonstrate the student's understanding of the material.

- b. Biblical Integration:

- i. A discussion on how the student maintained a Biblical worldview throughout the course. Specific examples should be provided that demonstrate how Biblical principles (e.g., Scripture, Christian ethics, or theological beliefs) informed the student's responses, actions, and decisions.
 - ii. How did the student align or reconcile the course content with their Christian faith? Were there moments of tension between the worldview of the course and a Biblical perspective, and how did the student navigate those moments?
 - c. Application to Life:
 - i. How will the student apply the knowledge and insights gained from the course to their personal life, future career, and Christian walk?
 - ii. The student should reflect on how this dual credit experience contributes to their overall growth as a believer.
 - d. Conclusion:
 - i. A summary of the student's overall experience in the course, including any additional insights or takeaways related to integrating faith and learning.
 - ii. The conclusion should restate how the dual credit course has contributed to the student's growth both academically and spiritually.
3. Submission:
- a. The reflective paper must be submitted no later than three days before the last day of the school year for review.
 - b. Papers should be submitted to school administration via email.
 - c. The reflective paper will be evaluated based on the following (although no grade will be given):
 - i. Depth of Reflection: How thoughtfully the student engages with the course material and integrates it with their Biblical worldview.
 - ii. Biblical Integrity: How well the student connects Biblical teachings to the subject matter, demonstrating a clear and consistent Biblical perspective.
 - iii. Clarity and Organization: The organization of the paper, including clear articulation of ideas, logical flow, and coherence.
 - iv. Writing Quality: Proper grammar, spelling, punctuation, and adherence to formatting guidelines.
 - v. Application: The student's ability to reflect on the personal impact of the course and its application to their Christian faith and future life.
 - vi. When these components are verified, the student's dual credit grade will be reflected on the student's transcript. A grade will not be given to the student until the paper is submitted and the evaluation criteria are met.

Additional Guidelines:

1. Student Support:

- Students are encouraged to meet with a teacher or administration any time during the semester regarding how they are integrating their Biblical worldview with the course content when the content directly conflicts with their Biblical worldview.
- Teachers will provide guidance, prayer, and support to help students navigate any challenges they encounter in maintaining a Biblical perspective.

2. Respect for Diverse Perspectives:

- As part of their academic development, students may encounter differing worldviews in their online dual credit courses. The school encourages respectful dialogue and critical thinking, ensuring that students learn to articulate their beliefs with grace, humility, and confidence.

3. Accountability:

- It is the responsibility of the student to ensure that their paper is an honest reflection of their academic and spiritual journey throughout the dual credit course. Plagiarism or dishonesty in the reflective paper will not be tolerated and will be handled in accordance with the school's academic integrity policy.

The goal of this end of year reflection is to ensure that students enrolled in ATC courses uphold the values of our Christian faith, engage in academic rigor, and develop a deeper understanding of their world through the lens of Scripture. The final reflective paper serves as a tool for students to articulate their learning and growth while maintaining a Biblical worldview, preparing them to apply their faith in both academic and real-world contexts.

Specialty Course Selection–Dual Credit 11th-12th grades

Dual credit courses are offered to eligible 11th and 12th grade students as honors classes. Eligibility is determined by GPA, principal/academic counselor recommendation and/or ACT score. Some of the courses are offered online and some are offered at the ATC. The dual credit courses are provided by accredited post-secondary institutions. The selection of courses is based on the agreement of courses between the institutions and NBCS/ATC with courses that will benefit the student when entering college or a career field. Each semester the NBCS school staff will aid the dual credit students in selecting courses and applying for applicable scholarships through KHEAA (when available) to offset the cost of courses. The responsibility of completing the course falls on the student but the school will offer assistance when needed.

Families should understand that the course work and texts are selected and implemented by the post-secondary institution and NBCS has little or no voice in these choices. If a family deems course work or a text to be inappropriate for his or her student, the school will help the family communicate with the post-secondary institution and ask for alternative course work or a text.

Students will have time allocated for dual credit in his or her daily schedule. Dual credit will begin days/weeks after NBCS begins each semester and it will end days/weeks before each NBCS semester ends. During these times when no dual credit coursework is required, the students are still required to be at school. Dual credit students will be asked to help in ministry opportunities, in classrooms and other areas of the school.

As a Christian institution, we aim to ensure that students maintain a Biblical worldview throughout their academic pursuits. Students enrolled in dual credit courses must reflect on their learning experience through a final paper that demonstrates their engagement with course material and their ability to maintain a Christ-centered perspective.

A Biblical worldview encourages students to approach all knowledge, challenges, and perspectives through the lens of Scripture, emphasizing Christian ethics, values, and virtues in all aspects of learning.

Only junior and senior students are eligible for dual credit courses; junior and senior students also take Worldview and Apologetics and Systematic Theology and Ethics courses during the junior and senior years. While students at NBCS are guided in establishing a Biblical worldview each year of enrollment, these particular courses work in tandem with dual credit courses to help students foundationalize a Biblical worldview that provides students a Biblical “lens” in which to view dual credit coursework.

At the end of the dual credit course, students are required to submit a final reflective paper to school administration.* This paper will allow the student to articulate how they navigated course content from a Biblical perspective and to identify the ways in which their faith influenced their understanding of the subject matter.

* Students enrolled in dual credit classes and ATC courses, may write one paper to reflect on all classes.

Paper Guidelines:

1. Length and Format:

- a. The paper should be 2-5 pages in length, typed, double-spaced, with 12-point Times New Roman font and 1-inch margins.
- b. It should follow MLA or APA citation styles (as appropriate for the subject).

2. Reflection Components:

The paper must include the following sections:

- a. Course Overview:

- i. A brief summary of the dual credit course(s) and its core objectives.
- ii. This section should demonstrate the student's understanding of the material.

- b. Biblical Integration:

- i. A discussion on how the student maintained a Biblical worldview throughout the course. Specific examples should be provided that demonstrate how Biblical principles (e.g., Scripture, Christian ethics, or theological beliefs) informed the student's responses, actions, and decisions.
 - ii. How did the student align or reconcile the course content with their Christian faith? Were there moments of tension between the worldview of the course and a Biblical perspective, and how did the student navigate those moments?
 - c. Application to Life:
 - i. How will the student apply the knowledge and insights gained from the course to their personal life, future career, and Christian walk?
 - ii. The student should reflect on how this dual credit experience contributes to their overall growth as a believer.
 - d. Conclusion:
 - i. A summary of the student's overall experience in the course, including any additional insights or takeaways related to integrating faith and learning.
 - ii. The conclusion should restate how the dual credit course has contributed to the student's growth both academically and spiritually.
3. Submission:
- a. The reflective paper must be submitted no later than three days before the last day of the school year for review.
 - b. Papers should be submitted to school administration via email.
 - c. The reflective paper will be evaluated based on the following (although no grade will be given):
 - i. Depth of Reflection: How thoughtfully the student engages with the course material and integrates it with their Biblical worldview.
 - ii. Biblical Integrity: How well the student connects Biblical teachings to the subject matter, demonstrating a clear and consistent Biblical perspective.
 - iii. Clarity and Organization: The organization of the paper, including clear articulation of ideas, logical flow, and coherence.
 - iv. Writing Quality: Proper grammar, spelling, punctuation, and adherence to formatting guidelines.
 - v. Application: The student's ability to reflect on the personal impact of the course and its application to their Christian faith and future life.
 - vi. When these components are verified, the student's dual credit grade will be reflected on the student's transcript. A grade will not be given to the student until the paper is submitted and the evaluation criteria are met.

Additional Guidelines:

1. Student Support:

- Students are encouraged to meet with a teacher or administration any time during the semester regarding how they are integrating their Biblical worldview with the course content when the content directly conflicts with their Biblical worldview.
- Teachers will provide guidance, prayer, and support to help students navigate any challenges they encounter in maintaining a Biblical perspective.

2. Respect for Diverse Perspectives:

- As part of their academic development, students may encounter differing worldviews in their online dual credit courses. The school encourages respectful dialogue and critical thinking, ensuring that students learn to articulate their beliefs with grace, humility, and confidence.

3. Accountability:

- It is the responsibility of the student to ensure that their paper is an honest reflection of their academic and spiritual journey throughout the dual credit course. Plagiarism or dishonesty in the reflective paper will not be tolerated and will be handled in accordance with the school's academic integrity policy.

The goal of this end of year reflection is to ensure that students enrolled in dual credit courses uphold the values of our Christian faith, engage in academic rigor, and develop a deeper understanding of their world through the lens of Scripture. The final reflective paper serves as a tool for students to articulate their learning and growth while maintaining a Biblical worldview, preparing them to apply their faith in both academic and real-world contexts.

Specialty Course Selection–Co-op Opportunities 12th grades

Students in good standing with the school, who have completed enough required credits to allow for flexibility with their class schedules, may explore the opportunity to co-op during his or her senior year. Once a student expresses interest in co-op, it is then communicated to the student, as well as to their guardian, that it is the student and their family's responsibility to establish a co-op. A co-op must be established within the first two weeks of the semester. A co-op is still a part of the student's education experience at Northside and a co-op host should be found that will need the student during the same times every day, Monday through Friday, with few exceptions. Once an agreement is reached between the student and a facility/employer, the principal must approve of it, along with the time allotted for the student to work at the co-op during school hours. If a student does not have a co-op established within the first two weeks of school, the students are still required to be at school and will be asked to help in ministry opportunities, in classrooms and other areas of the school.

Students are allowed to be paid for a co-op, and it may exceed past 2:50pm. All rules and regulations listed herein pertain to school hours only.

Once a student commits to a co-op, the commitment is for the entire school year based on the school calendar. If a student chooses to quit a co-op, the student will not be offered another co-op during the school year and may receive a failing grade. If a special circumstance, (determined by the school) has occurred, the situation may be reviewed by the school to allow a second attempt at a new co-op. It is understood that the school may end the co-op at any time if the student is not fulfilling his or her commitment to the co-op agreement whether through lack of dependability, showing up late or poor work ethic.

The school will provide evaluation sheets for the employer of the co-op to complete on a bi-weekly basis. The evaluation form will be customized to the job duties. The employer's rating of the student's work performance will determine the student's grade. If a student is late turning the evaluation form to the NBCS staff, the grade will be lowered as follows (unless special circumstances prevent student from securing completed evaluation): 1 week late, 20 points; 2 weeks late, a grade of zero and the student's participation in the co-op will be evaluated. The student will check out each day and put the exact location of the co-op. The student is not allowed to go anywhere except the agreed upon co-op location. If a student goes somewhere other than the co-op location, it will be a recorded behavior as a level 2 infraction. If a particular co-op requires the student to go to different locations, locations must be approved by the school.

Participating in a co-op is a privilege. Students are representing Christ, his or her family and the school when in the community, and the student's representation should be stellar.

All of these options will be presented to the students and families via emails, meetings, etc. during the spring semester as plans are made for the fall semester. Any questions about our class offerings and course selection can be directed to our principal or student services coordinator.

FAFSA (Free Application for Federal Student Aid)

Early in the fall semester, 11th and 12th will meet with a representative from a post-secondary institution for a college readiness workshop.

In mid September our NBCS staff member will attend a FAFSA training and networking event to connect and learn with other counselors and FAFSA experts.

In late October, NBCS will host a FAFSA night for all of our high school seniors. The school will provide a device for each student, and the NBCS staff as well as a post-secondary

institution representative will assist each student and their family with completing their FAFSA application.

KEES (Kentucky Educational Excellence Scholarship)

In late August, we will welcome a KHEAA representative to come and host a KEES day for our 8th-12th grade students. There will be two groups. The first group will be the 8th and 9th graders together. This group will be introduced to the KEES system, how their GPA and ACT scores translate into real money for higher education, school cost and their funding options. 8th and 9th graders have yet to earn any KEES money, so this meeting with them is strictly informational.

The second group will be made up of 10th-12th graders. They will bring their devices to login to their KEES account. All of these students will login using their social security numbers to check their KEES balance. Qualified students have been earning KEES funds since 9th grade. This is a great opportunity for all students involved to understand the importance of earning good grades and retaking the ACT to get their scores up.

When possible, an evening meeting for families and students will be held each spring to inform students, parents and guardians of all the offerings referenced in this Academic Counseling section.

Graduation

To graduate from high school, the state of Kentucky currently requires twenty-two credits. However, if a student plans to attend college, it is recommended that a student take at least two years (two credits) of a foreign language which increases the total to twenty-four credits.

Graduation Requirements

English	-4 Credits
Mathematics	-4 Credits
Science	-3 Credits
Social Studies/History	-3 Credits
Health	-1/2 Credit
Physical Education	-1/2 Credit
Electives*	-2 Credit
Visual/Performing Arts	-1 Credit
Bible**	-4 Credits

Total Credits Required—22

Foreign Language	-2 Credits (same language)
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Total Credits Recommended—24

****Transfer students must take Bible every year at NBCS.**

Graduation is an exciting time, and the ceremonies for the occasion are unique and special. Graduation exercises are held for the kindergarten-five, 8th grade and high school senior graduates. Senior students at NBCS must attend on a full time basis to be eligible to graduate as a senior from NBCS and participate in the graduation ceremony.

The requirements for graduates of distinction are as follows:

<i>Summa Cum Laude</i>	Additional requirements for Graduates of Distinction • Must take at least 4 honors classes • Minimum math requirement must be College Algebra or Pre-Calculus (or other higher math class as available) • Must be college or career ready
	All of the above and have a 4.0 GPA with no grade below an A.
<i>Magna Cum Laude</i>	All of the above and have a 3.75 GPA with no grade below a B
<i>Cum Laude</i>	All of the above and have a 3.50 GPA with no grade below a C

Summer School/Credit Recovery

A student failing a required course for graduation that cannot be made up in a traditional classroom (a course that is currently being offered) may be allowed to take summer school to make up the required credit. The summer school schedule will be determined by the school office and the summer school teacher. The cost of the summer school and the study materials needed for summer school will be established by the school office and will be the responsibility of the family.

Transfer Students

Students who transfer to NBCS *during* the 9th grade year or entering the 10th-12th grades and do not have transfer credits or records from another school or entity will be required to pass assessments in courses needed for graduation.

CLUBS

Clubs are additions to the content and curriculum to increase student exposure to knowledge and learning outside of the classroom setting. Clubs can be used to enhance student skills and help develop a more well rounded education.

In elementary, 4-H will be introduced in the third grade and continue until 5th grade. Each teacher will be asked to lead 4-H in communication with the 4-H coordinator.

In middle and high school, various clubs will be offered including, but not limited to:

- KYA (Kentucky Youth Assembly)--high school only
- Pep
- Lego--middle school only
- 4-H
- Book--middle school only
- Choir
- FCA (Fellowship of Christian Athletes)--high school only
- Rotary--high school only
- Math

Each middle and high school teacher will be asked to lead or assist in a club each year.

FIELD TRIPS AND SCHOOL OUTINGS

Various field trips will be scheduled throughout the year to enhance and enrich the students' academic experience. All students are expected to attend scheduled field trips and other school activities unless the field trip or activity violates the personal convictions of the parents. Students who do not participate in field trips are required to be in school, or it will be counted as an unexcused absence.

During the admission process, all families will be given the opportunity to sign a permission slip for all *standard* day school trips which will alleviate the need for permission slips throughout the year. These trips include but are not limited to trips to parks, museums, activity centers, libraries, theatrical performances, etc. Complete information about each trip including location, description of the activity, travel arrangements, chaperones, costs and times will be shared with the classroom families prior to the trip. If a parent chooses to not allow his or her student to attend the trip, the student will not be required to attend.

In the event a parent is not comfortable with signing the inclusive permission form during admissions, the classroom teacher will ask for a signed permission slip from the parent for each trip.

In the event an overnight field trip is taken or if an activity that could be considered dangerous (i.e. a jump park, rock climbing, etc.) is involved, all students will be required to have a permission slip signed by a parent or guardian.

All Kentucky laws requiring children to be in proper car seat restraints when being transported in a motor vehicle (which includes the NBCS buses) will be enforced. It is the responsibility of the parent/guardian of students required to sit in a car seat restraint to provide said seat for any field trip or outing. NBCS will not transport a child required by law to be in a car seat restraint without the appropriate seat provided by the parent/guardian.

All students are required to ride a school bus or with his or her parent or guardian. Students will not be allowed to ride in another person's vehicle on a school sponsored trip unless the parent is present as well.

The school maintains insurance on all vehicles and students and should any accident occur, the student will be covered by school insurance when needed.

ADMISSIONS POLICY/PROCEDURE

The following admission procedures have been established for families interested in enrolling in Northside Baptist Christian School (NBCS) and advances in the numerical order outlined herein:

Step 1 – Interview and School Tour

The administration will meet with the parent(s). Students in grade 5 or above will also be present at the meeting. The purpose of the meeting is to give an overview of the school and its offerings, to discuss your desires and needs of a school, to get to know you, and to answer questions you may have about the school or its personnel. Parents will be presented with the Mission Statement, Philosophy Statement, Statement of Faith and Statement of Lifestyle and given an overview of the school's vision and beliefs.

Step 2 – Application

An application must be completed for each child applying using an online application process. The following link may be used:

https://nbcsc-ky.client.renweb.com/oa/?memberid=3812&fbclid=IwAR0F_-KfvDIQke_5plpaILb7spqgxR3riZneTEvWYX2sobp1I5pGfslBQBA. No student can be admitted to NBCS without an application being completed by the parent with signatures by the student (where applicable). The following must accompany each application:

- A. Application Fee of \$150 (nonrefundable),
- B. Birth Certificate (official copy, not hospital certificate of birth), and
- C. Student Report Card from previous year (or term), if applicable.

Step 3 – Academic Testing

Arrangements will then be made to test the student (grades 3 through 12) using an on-line tool called TestPoint.net, a product of High Point Solutions.com, that is especially designed for use by Christian schools in the admissions process. The test will provide the school with insight on the prospective student's grade level and academic preparedness in the areas of mathematics, reading, and language.

Step 4 – Previous School Records

Previous schools, if applicable, will be contacted for student records including, but not limited to, grades, standardized testing scores, and attendance record.

Step 5 - Meeting of Admissions Committee

An Admissions Committee will meet to review the applicant's file, test scores, records from previous school (if applicable) and notes from the initial interview to discuss whether the student appears to have the potential for success at NBCS. This committee will evaluate whether the family appears to be able to support NBCS's Mission Statement, Philosophy Statement, Statement of Faith and Statement of Lifestyle. At a minimum, members of the Committee will consist of the Principal, prospective teacher and a school board member. Additional administration, faculty or board member(s) will be included if deemed appropriate by the principal.

Step 6 – Notification of Admission

Parent(s) will be notified of the student's acceptance status to the school by email. If accepted, the parent(s) will be prompted and given instructions on how to enroll the student using an online enrollment process. In an effort to best meet the needs of a student, NBCS shall not admit or retain upon discovery, any child, for whatever reason—mental, physical, or emotional—that the school is not properly equipped and staffed to teach. If a student is not accepted, parent(s) shall be notified (both verbally and by email) and given an explanation of the non-acceptance. Should a student not be admitted in any given academic year, they can reapply in the next academic year.

Step 7 – Parental Acceptance of Admission Offer

When parent(s) accept NBCS's offer of admission, it is made official by parent(s) signing the Covenant Agreement and the Financial Agreement and paying the Registration Fee. No student is placed on a class roll until these documents are signed and the Registration Fee is paid. After said documents are signed, the school commits to placing the student on a class roll and to ordering instructional materials for that student. The first month of tuition must be paid prior to the first day of school whether the student is admitted at the beginning of school or mid-year. Tuition may be paid in 10 equal installments beginning in August and ending in May. Monthly tuition is due by the 15th of each month after the first month. A late fee of \$20 will be added to each account not paid by the 15th of each month. Any charges incurred by the school for insufficient funds will be charged to the family. Tuition is due on a monthly basis and in a timely manner.

Step 8 – Other Documentation

In order to complete the student's record file, the following documentation/information will be requested of the parents and/or previous school (if not already obtained) and **MUST** be supplied before the student may begin classes:

- A. A copy of the Social Security Card
- B. A copy of the birth certificate
- C. Up-to-date Kentucky Immunization Certificate with an expiration date that includes the newest (7/1/18) Hep A immunization requirement (2 doses spaced 6 months apart) and the Meningococcal immunization requirement (students 16+ years). Out of state immunization certificates must be transferred to a Kentucky Immunization Certificate
- D. School Entry Physical (on approved Kentucky form)
- E. School Entry Eye Examination by either an optometrist or an ophthalmologist (on approved Kentucky form)
- F. School dental screening or exam (Kindergarten 5 only)

- G. Updated sixth grade physical (students entering sixth grade)
- H. Notarized Authorization for Consent to Medical Treatment form

Northside Baptist Christian School admits students of any race, color, and national or ethnic origin to all rights, privileges, programs, and activities generally accorded to or available to students of the school.

Northside Baptist Christian School does not discriminate on the basis of race, color, national or ethnic origin in administration of its educational policies and admission.

By making application to NBCS, you are certifying that at least one parent in the home has a saving relationship with the Lord Jesus Christ and that you are in agreement with NBCS's Statement of Faith and Statement of Lifestyle.

If there is an outstanding balance from the previous year, a student will be re-admitted only if the parents have worked out a payment plan with the school office. NBCS reserves the right to refuse admission to any student.

Students who have experienced discipline problems in other school districts or with law enforcement agencies may be accepted for admission on a probationary status if there has been at least two years since the last disciplinary incident.

NON DISCRIMINATION POLICY

Northside Baptist Christian School admits students of any race, color, and national or ethnic origin to all rights, privileges, programs, and activities generally accorded to or available to students of the school.

Northside Baptist Christian School does not discriminate on the basis of race, color, national or ethnic origin in administration of its educational policies and admission.

FINANCIAL

Automatic tuition payments must be established online through the Family Portal in FACTS/RenWeb during enrollment. Various dates will be provided for the automatic payment to be deducted. Automatic payments can be drafted from a bank account (checking or savings), via a debit card or via a credit card. Please note that a draft from a bank account will incur no charge. A charge *will* be assessed by FACTS/RenWeb if a debit or credit card is used. Any payment returned for any reason will assess a return fee charged by FACTS/RenWeb.

A curriculum fee is included in the tuition payment. However, families receiving a ministry discount or a discount for three or more children will be required to pay a curriculum fee.

All textbooks are the property of the school and are issued on a loan basis. These textbooks must be returned with only reasonable wear due to normal use at the end of the year or at a time of withdrawal. A student will be charged for a textbook that has excessive damage.

Proper care of textbooks is an important part of character training and stewardship responsibility of students.

VISITORS

Anyone on the authorized pickup list given to the school by legal custodians will be allowed as a visitor at appropriate times. Any visitor not on the authorized pickup list will require approval submitted to the school office by legal custodians on the day of visitation.

ARRIVAL AND DISMISSAL

Classes for all grades will begin promptly at 7:50 a.m. KinderKids and half-day K4 students will dismiss at 11:30 a.m. All other students will dismiss at 2:50 p.m.

Arrival

Preschool students will enter the school through the front door of the school. Kindergarten 5-twelfth grade students will enter the school through the front doors of the Community Center on 12th Street. The Community Center will open as early as 7:00 for early drop-off. Students will remain in the Community Center until 7:40. At 7:45, elementary students will be led to their classrooms by supervising teachers. Sixth - twelfth grade students will be dismissed to their classrooms at 7:40. If a student arrives after 7:50, the student should report to the school office for a tardy slip.

Students who drive are to park in the 13th Street parking lot and not sit in their vehicle upon arrival. They are to enter the building immediately. This is for safety and proper supervision.

Once a student enters the Northside Baptist Christian School campus, they are the responsibility of NBCS. They shall not leave the campus without permission from the staff.

Dismissal

KinderKids and Half-Day K4 students will dismiss at the main school entrance doors on 12th Street.

Students in Full-Day K4 – 5th grades will dismiss at the main school entrance on 12th Street

Students in 6th -12th grades will dismiss at the Community Center entrance on 12th Street.

Students are not to remain in the building after 3:10 p.m. unless they are staying for After Care or for a supervised school activity.

If a parent/guardian needs to pick up a student before 2:50, a parent or guardian should contact the teacher and school office so preparations can be made for the student to leave and the student should be signed out by a parent or guardian in the school office upon departure.

If a student driver needs to leave before 2:50, a parent or guardian should inform the office of the time of departure and the student driver should sign out in the school office upon departure.

Students may dismiss via authorized motor vehicle. If a student needs to dismiss and walk or ride a bicycle to his or her residence or designated area, the parent/guardian will complete the appropriate forms from the NBCS office giving the student this permission.

AFTER CARE

NBCS offers an after-school program from 3:00 p.m. to 5:30 p.m., Monday through Friday. This program will be available to families who cannot pick up their child/children by 3:10. Families will be charged an hourly per student as reflected in the Schedule of Fees. Families who use After Care on a full time basis may be given a monthly rate.

If a student is picked up past an hourly increment, families will be charged for the full hour. Late pick-up after 5:30 will result in a \$10.00 fee per day.

ATTENDANCE

It is the desire of NBCS to teach its students Biblical character traits such as honesty, commitment, a strong work ethic and dedication in student attendance. Regular, punctual attendance is needed for both academic advancement and Biblical character development.

In order for any student to progress satisfactorily in school, he or she must be regular in attendance. If any elementary, middle school, or high school student is absent for more than ten days of school (excused or unexcused), that student may not receive credit for classes and advance to the next grade.

A note from a licensed medical provider is required for any absences over ten absences and must be presented to the school within 5 days of the absence.

If the absence is foreseeable, the parent/guardian should call the office or send a note for approval in advance. Any absence of more than five consecutive days will require documentation for an illness by a licensed medical provider. The principal retains the right to require a written excuse from the parent for any absence. When a parent fails to call the office on the day of the absence with a valid reason for the absence and/or the student fails to bring an excuse for the absence, the student will be unexcused and will receive a zero for work in each missed class. Those zeroes will remain until an excuse signed by the parent is brought to the school and accepted by the principal.

When a student is absent, the parent should call the school office no later than 8:00 a.m on each day of absence with a reason for the absence. If a student is absent from school, he/she will not be permitted to participate in school functions on the day of the absence.

Truancy Policy

Excessive excused absences will inhibit the student's progress. If, in the opinion of the principal, the absences are unnecessary and the absences exceed ten (10) absences, the student will be considered truant. Truancy procedures include but are not limited to

communicating with the family and reporting the truant student to a truancy officer. The truancy officer may then begin court proceedings.

If a student accumulates three unexcused absences, the student and his/her parent(s) or guardian(s) will meet with the principal to discuss the student's attendance issues.

If a student accumulates six unexcused absences, the principal will convene a second meeting with the student and his/her parent(s) or guardian(s) to discuss strategies for improving the student's attendance.

If a student accumulates nine unexcused absences, the principal will hold a third meeting with the student and his/her parent(s) or guardian(s) to inform them that no more unexcused absences may be accrued for the remainder of the school year.

If a student accumulates ten unexcused absences, the student may be dismissed from NBCS.

Excused Absences

Students may be given make-up work for excused absences only. Excused absences will be granted for the following reasons:

1. Illness of student,
2. Severe illness in family,
3. Death of immediate family,
4. Church activities/mission trip (pre-approved by the principal and the school board),
5. Appointment with doctor or dentist (should be scheduled after hours if possible),
6. School sponsored trips,
7. Court summons—excused if written statement is presented to the principal from the court showing the time and date of court appearance,
8. Driver's license tests,
9. College or career day (limited to seniors — one day per student — must be approved in advance by principal),
10. Unavoidable emergency—this request must be approved by the principal (the principal's decision will be final),
11. Pre-arranged absences—when parents know in advance their children will miss school, advance arrangements should be submitted in writing for approval by the principal. The student is responsible for obtaining all assignments for the days to be missed and for completing the work.

Unexcused Absences

1. Truancy
2. Indifference of parents/guardians
3. Working
4. Suspension
5. Oversleeping
6. Excessive car trouble

Tardiness

Parents are encouraged to set a good example by getting their children to school on time. A student is considered tardy if not in his classroom at 7:50 a.m. The doors of our campus buildings are closed and locked at 7:50 a.m. After 7:50 a.m., please come to the main school entrance on North 12th Street.

Sixth-twelfth grade students are expected to be present to each class on each day per the student's schedule. Being late to a class during 2nd-7th periods can result in a tardy.

When a student is tardy for any reason in the morning, a call or note from the parent stating the cause of the tardiness is required or the parent may walk the student to the office and give the office personnel the reason for the tardy. The student will not be excused without a stated reason from the parent and an approval by the principal. When a middle or high school student is tardy for a class during 2nd-7th periods, the teacher will determine whether the tardy is excused or unexcused. Three unexcused tardies in the morning or to a middle or high school class during 2nd-7th periods will result in a detention. Six unexcused tardies will equal one day of absence.

Attendance Policy and Kentucky Law

Kentucky law KRS 159.150 states that the parent or guardian is responsible for keeping his child in regular attendance. Any parent allowing a student to miss over ten days for the entire school year is subject to be charged with educational neglect. Students who miss more than ten days are in jeopardy of losing KEES money for college and the ability to progress satisfactorily in school. To ensure that students ninth through twelfth grades meet all educational standards, they will be required to make up any and all hours missed over ten days for the school year or the equivalent of ten absences per class period. This does not apply to homebound students. It will be the student's responsibility to obtain missed work and to return completed work. For each class period which the student must make up, there will be a \$20 fee per hour (class period). This is due when the student checks in with the teacher. Any student who fails to report at the agreed time will still be responsible for the fee. Anyone not making up the required hours will not receive credit for the class.

Student Responsibilities after an Absence

Upon returning to school, the student should go to the school office before going to class to obtain a class admittance slip. If the student receives a medical doctor's excuse for the illness resulting in the absence, the student should present the excuse to the office at that time. The school secretary will mark excused or unexcused on the class admittance slip. The class admittance slip should then be taken to each of the student's teachers to be signed.

HOMEBOUND/HOSPITAL INSTRUCTION POLICY

Homebound instruction is designed to provide continuity of educational services between the classroom and home or health care facility for students whose medical needs, both physical and mental, do not allow school attendance for a limited period of time on a case by case

basis when adequate resources can be provided by NBCS. An anticipated time period for homebound instruction will be determined at the onset of the homebound instruction based on the provider's opinion and resources available at NBCS, and this can be re-evaluated throughout the homebound period. Homebound instruction may also be used to supplement the classroom program for students with health impairments whose conditions may interfere with regular school attendance.

For further information, this homebound policy is created based on KRS 158.033 (<https://apps.legislature.ky.gov/law/statutes/statute.aspx?id=50414>).

There are several requirements and stipulations that must be met and basic understanding for all parties for NBCS to assist in continuing the education of your child and to ensure that your child remains successful during his/her illness:

- To enter a homebound arrangement, the parent/guardian should complete an application which can be obtained from the NBCS office. In addition to the application, a signed statement of the diagnosed condition requiring home or hospital instruction by a properly licensed physician, advanced practice registered nurse, physician's assistant, psychologist, psychiatrist, or qualified mental health professional in accordance with KRS 159.030(2) shall be provided to the school.
- For most students, homebound instruction will be delivered electronically via Google Classroom/Google Meets and a student must have adequate internet capabilities in the home and/or hospital. The school will provide a device if needed.
- The homebound student must attend each core class (Bible, math, English, social studies and science) each day via a Google Meet per the master class schedule with audio and video capabilities. Unless special permission is given by the school, video must always be on with the student visible. Instructions for audio will be given by the teacher. Students should be awake, dressed, and prepared with the books and materials needed when the homebound instruction is scheduled.
- A responsible adult must be present in the home during all homebound instruction unless the student is deemed mature enough to attend virtual homebound instruction without an adult. If the homebound student is not deemed mature enough to attend virtual homebound instruction alone and an adult is unable to be present, the parent/guardian should inform the school and the student will not attend instruction. The school will determine whether the absence will be considered excused or unexcused. A responsible adult must ALWAYS be present for in person homebound instruction.
- If, in the opinion of the school, the student needs in-person instruction (and not virtual), the school, when resources are available, may assign a homebound teacher to visit the home on a weekly basis to determine instructional times, administer assessments and collect student work. The homebound teacher will meet with the student a minimum of one hour (2) school days per week for individualized instruction.

Absences will be considered unexcused unless prearranged and rescheduled with the homebound teacher during the same week. Only in emergencies or illness should an appointment be missed. A doctor's statement may be required to excuse a student from a homebound session. All state compulsory attendance laws apply to the homebound program. If this is the only instruction the student is receiving, one missed homebound appointment will be equal to 2.5 school days. Since this homebound instruction (not electronic instruction delivered via Google Meets) is limited to two hours per week, the student is expected to spend considerable time working independently on assigned reading and work.

- Being on homebound, either via electronic means or in person, does not lessen the workload, and it is very easy to fall behind in a class. Therefore, it is advised that each student plan to work a minimum of 5 hours per day on school work. The student may find it necessary to put more effort into his/her studies while on homebound due to the fact that he/she will not be receiving full-time instruction, and many concepts will be learned independently. The role of the homebound teacher is to act as a liaison between home and school and assist with problem areas.
- It is the responsibility of the parent/guardian to check with the student regarding completion of required daily assignments in order to be prepared for instruction at the next designated time regardless of the type of instruction--electronic or in-person.
- All attendance guidelines and classroom participation requirements will be expected to be followed by homebound students and the homebound student must commit to attending classes except for excused absences and participating in class per classroom rules.
- Due to the nature of the work, some classes may have to be dropped. Also, if a student is unable to grasp the concepts presented in a particular subject with the limited instruction available on the homebound program, it may be necessary to arrange for a private tutor at the expense of the family or to drop the class until the student is able to return to school for full-time instruction. The student may not receive all credit(s) being attempted and this could prevent the student from proceeding to the next grade.
- Parents/guardians should provide a suitable work-study area where student (and teacher during in-person instruction/visits) can work with no interruptions. The area should be at a table or desk with a neat, clean surface unless medically inappropriate. TV's, radios, and other distractions should be turned off and other children, visitors, and pets should be kept out of the room so the teacher, whether in-person or virtual, has the student's full attention.
- A student with a communicable disease, as verified by a health professional, shall be eligible for the Home/Hospital Program. However, should the student's condition pose a serious health threat to the teacher, only electronic instruction will be provided.
- Students are, under no circumstances, permitted to work while participating in the Home/Hospital Program. Also, students are not permitted to participate in co-curricular/extra-curricular activities while receiving home/hospital services. (i.e.

Career and Technical School classes, formals, proms, school events, homecomings, sports activities, etc.)

- The Parent/Guardian will be responsible for contacting the school to obtain any missed work due to absences prior to placement in the Home/Hospital Program. The Homebound Instructor(s) will not be responsible for any assignments prior to the approved start date in the program.
- If the student is enrolled in the homebound/hospital program during the school achievement testing window, Pre-ACT, ACT testing or ASVAB testing, he/she will be strongly encouraged to return to his/her home school for testing. The parent/guardian will be responsible for the transportation to and from school.

WITHDRAWAL

If a student is to be withdrawn from NBCS, the office should be notified at least one full week before the child's last day of attendance. A Notice of Withdrawal should be filed, and all indebtedness to the school cleared before the student will be officially withdrawn. School property in the possession of the student should be returned the last day of attendance. Records will not be transferred to another school until official withdrawal is complete at NBCS. The student's grades will not be transferred until all indebtedness is paid in full. Tuition is nonrefundable except for withdrawal for unavoidable unforeseen circumstances beyond the control of the family.

COMMUNICATION AND SUPPORT

Parental Involvement

NBCS believes that parents are the primary caretaker and authority in a student's life and NBCS strives to partner with each parent. Each year parents are invited to become involved and to do volunteer work in the child's classroom. Parents can work and help in the classroom during times that the school office schedules and specifies. Participation is encouraged. All volunteers must undergo a background check before volunteering in the school or classrooms.

All visitors must check in at the school office and arrange classroom times with the teacher in advance. Parents will be kept informed by notes and memoranda concerning school events and other information.

School Calendar

Parents receive a copy of the school calendar at the beginning of the school year or upon enrollment when enrolling mid-year. This allows parents to know in advance the specific dates involving the child. Updates will be provided from the school office and/or the student's teacher.

School Parties

Families will be given the opportunity to serve in the elementary child's class and can provide refreshments, games and/or crafts for three parties during the year—Fall, Christmas

and Valentine's Day. If parents wish to provide a small treat for the children in the class to observe the child's birthday, they should contact the child's teacher in advance to make arrangements.

Visits

Parents are welcome to visit the school. Parents should come to the main school entrance on North 12th Street to gain entrance to the building. All visitors are asked to check in with the school office when entering the building.

MOBILE, ELECTRONIC & TECHNOLOGICAL DEVICES

Cell phones must remain off during the school day (7:40 a.m. until 2:50 p.m.) and must be turned in to the school office each day. If a cell phone is found in a student's possession, the phone will be confiscated and returned after seven days. *This is a no-tolerance policy.*

NBCS desires for students to use technological devices in Christ honoring ways. Students are not to use any mobile/technological device (tablet, laptop, watch) during the academic day and after cell phone devices are turned in to the office for the day for anything other than academic work unless instructed to do so by a teacher. Functions not allowed include, but are not limited to, using the device for texting, calling, communicating by walkie-talkie, taking pictures, sharing pictures, viewing pictures, accessing email, accessing YouTube, accessing social media, watching movies, playing games, etc., except as approved or required by a teacher.

If a student uses a device in violation of this policy, the student will be given a warning and asked to discontinue the improper use of the device.

If a student uses a device in violation of this policy a second time, the student will be required to turn the device in to the teacher. The teacher will take personal devices to the office for safe keeping during the next break or Chromebooks will be returned to the Chromebook cart. Teachers will return personal devices at the end of the day.

If a student uses the device improperly a third time, the device will be taken to the office, the principal will speak with the student and the principal will inform parent(s) that the student used the device in violation of school policy. A parent will be required to pick up a personal device from the office.

If a student uses the device in violation of the school policy a fourth time, the student will not be allowed to bring the device to school or use the device for the remainder of the school year.

GRIEVANCE AND CONFLICT RESOLUTION POLICY

The purpose of conflict resolution is to establish Biblical guidelines at Northside Baptist Christian School for the resolution of conflicts concerning any aspect of the school's

operation which arise between any parties connected in a direct way to the school, including students, parents, volunteers, staff, administration and Board members.

Conflict Definition

Conflict can be defined as any disagreement/dispute/grievance that results in broken fellowship or trust between or among parties, that disrupts the lines of authority in the school, or that (in the judgment of either disputant) threatens the successful implementation of the school's objectives, vision and goals, and where the conflict directly affects the person bringing that concern.

Supporting Scripture

Matt 18:15-17 Moreover if thy brother shall trespass against thee, go and tell him his fault between thee and him alone: if he shall hear thee, thou hast gained thy brother. But if he will not hear thee, then take with thee one or two more, that in the mouth of two or three witnesses every word may be established. And if he shall neglect to hear them, tell it unto the church: but if he neglect to hear the church, let him be unto thee as an heathen man and a publican.

Proverbs 17:9: He that covereth a transgression seeketh love; but he that repeateth a matter separateth very friends.

Matthew 5:23-24 Therefore if thou bring thy gift to the altar, and there rememberest that thy brother hath ought against thee. Leave there thy gift before the altar, and go thy way; first be reconciled to thy brother, and then come and offer thy gift.

Practical Application

Conflicts should first be handled personally. Following are practical applications that should be prayed through before addressing a conflict with a person:

- Is this an offense I should overlook and forgive?
- Have I jumped to conclusions about the meaning of the other person's words, actions, and intentions?
- Have I remembered what I know to be good about the other person? and
- Have I reminded myself of how blessed I am to already be forgiven by Jesus Christ?

If it is determined that the conflict should be addressed, directly confront the person in love AFTER covering the matter in prayer (Note that discussing it with people who are not involved in solving the conflict constitutes the sin of gossip) as follows:

Students/Parents to Teachers or Coaches

1. All concerns about the classroom or sport must first be presented to the teacher or coach by the parents, or if the student is sufficiently mature, by the student himself. All people involved must display a respectful, Christ-honoring demeanor at all times.
2. If the problem is not resolved after a formal meeting with the instructor, the parents may bring the issue to the principal who will schedule a meeting with both the parents

- and teacher present to resolve the issue.
3. If the problem is not resolved, the parents may bring the concern to the board-appointed liaison, who will work to resolve the dispute. The administrator will also attend the liaison's meetings to act as a 3rd-party witness (Matt.18:16).
 4. If there is still no resolution, the parents may submit a Petition of Concern, requesting in writing a hearing from the Northside Baptist Christian School Board, specifying the nature of the conflict, and (for moral accusations) the witnesses who were present at the event(s) that caused the conflict.

Employees/Parents (Including Volunteers) to Administration

1. If parents, teachers, or staff have a grievance or dispute about the general operation of the school (apart from the operation of the classrooms) or about the conduct of an administrator, they should privately bring their concerns to that administrator for resolution of the issue or an understanding of the operation or conduct.
2. If the issue persists or no understanding was obtained in Step 1, the concerned person should schedule a second meeting with the administrator.
3. If there is still no resolution, the aggrieved party may appeal in writing to the school board chairman, who will attempt to resolve the issue.* (Resolution of the matter must be confirmed by a written statement signed by parties and the liaison.)
4. If there is still no resolution, the aggrieved party may fill out a Petition of Concern, requesting in writing a hearing from the Northside Baptist Christian School Board, specifying the nature of the conflict and (for moral accusations) the witnesses who were either present at the event(s) that caused the conflict.

*An uninvolved faculty member will attend these meetings to act as a 3rd-party witness per Matt 18:16

Conflict Hearing Procedure

1. At the hearing, the chair of the board will first ask the disputant to explain the nature of the conflict and the efforts taken to resolve the conflict. Following this statement, the chair of the board will ask the witnesses to corroborate the claims of the aggrieved party (for moral accusations).
2. The chair will ask the accused to offer a defense of his behavior and conduct. After he has been questioned, he may also have any witnesses speak on his behalf (for moral accusations).
3. After hearing both sides of the issue, the board will have a private, executive board meeting where they will deliberate, and then come to a verdict by a formal vote.
4. The board shall issue its response within seven days of the hearing. The decision will be recorded in writing by the Secretary of the board. A copy of the decision will be signed by both parties.
5. In the event the decision by the board in #4 above does not meet the expectations of any of the involved parties, either party may request biblically-based mediation conducted by a mediator selected by and agreed upon by the parties.
6. In the event resolution of the dispute and reconciliation does not result from mediation, the dispute shall then be submitted to a single independent and objective arbitrator for

binding arbitration. The Parties shall jointly select the arbitrator. If the Parties are unable to reach an agreement as to the selection of the arbitrator, the Parties shall select an arbitrator through the following process:

Each of the Parties shall present a list of five potential arbitrators who have had previous experience as arbitrators. If the Parties' lists contain one or more names that are the same, then the Parties shall strike all other names from the lists. If there are more than two names that are the same, each of the Parties will strike a name. If there are then more than two names remaining each party shall strike another name. This procedure shall continue until there is only one or two names remaining. If there is one remaining name on the list, that person shall serve as the arbitrator. If there are two names remaining after the striking process, then the final person shall be chosen by lot and serve as arbitrator.

Any arbitration shall be conducted as provided in the Kentucky Revised Statutes which monitor arbitration as limited by the provisions of this Agreement.

Specifically, a party may not file a motion with the arbitrator to seek a change to the award under Kentucky statutes.

The arbitrator shall specifically include in any modified award made as a result of a motion an award of fees and costs incurred by the prevailing party in preparing for and arguing the motion, against the party who did not prevail upon the motion.

In connection with any arbitration, each party may be represented by counsel and have the opportunity to present proof through testimony and documentary evidence and to cross-examine witnesses.

Prior to any arbitration, the Parties shall, at a minimum: (a) exchange relevant documents, (b) identify witnesses, and (c) conduct no more than one deposition for each side. Other discovery will be available only at the arbitrator's discretion.

The hearing shall be conducted in Mayfield, KY.

The arbitrator shall allow the submission of dispositive motions and shall decide the same.

The arbitrator shall submit to the Parties a signed written statement reflecting the Arbitrator's decision as to each claim and a concise written statement of the reasons for the decision. The arbitrator shall decide the merits of any claim based upon the evidence presented (whether in the arbitration hearing or in sworn declarations submitted in connection with a dispositive motion) and the applicable Kentucky or federal laws.

The Parties agree that these methods shall be the sole remedy for any controversy or claim arising out of this agreement or any aspect of the student-school or parent-school relationship, and expressly waive their right to file a lawsuit against one another in any civil court for such disputes, except to enforce a legally binding arbitration decision. Northside

Baptist Christian School is not liable for any damages settled throughout the arbitration process.

ANTI-HARASSMENT, ANTI-INTIMIDATION, ANTI-BULLYING

Introduction

The U.S. Department of Education and the Kentucky Department of Education have both established policies for incorporating anti-bullying policies in the public schools to diminish and/or end bullying in the school setting. NBCS recognizes the wisdom of including such policies in the NBCS setting.

Kentucky Revised Statute 158.148 Defines "bullying" as follows:

(1) (a) As used in this section, "bullying" means any unwanted verbal, physical, or social behavior among students, faculty or staff that involves a real or perceived power imbalance and is repeated or has the potential to be repeated:

1. That occurs on school premises, on school-sponsored transportation, or at a school-sponsored event; or
2. That disrupts the education process.

(b) This definition shall not be interpreted to prohibit civil exchange of opinions or debate or cultural practices protected under the state or federal Constitution where the opinion expressed does not otherwise materially or substantially disrupt the education process.

Goal

The goal of this policy is to provide an education and work environment which is free of harassment of any type and to establish a climate which fosters understanding of individual, God given uniqueness; recognizes positive behavior that is glorifying to God; and promotes a spirit of community, love and cooperation.

Definition

To apply this desire to provide an environment free of harassment, NBCS more specifically defines bullying as intentional written, verbal, graphic, or physical act that a student, or group of students, exhibits toward another student(s) and/or faculty/staff repeatedly and, the behavior causes both:

- Mental or physical harm to the student, and
- Is sufficiently severe, persistent, or pervasive to create an environment that is intimidating, threatening or abusive for the other student.

This behavior may or may not be exhibited toward an individual because of race, color, sex, national origin, age, or disability. It could include but is not limited to name calling, taunting, hazing, threatening, coercion, intimidating, stalking, sexual harassment or bullying. This

extends to cyber-bullying which uses any means of technology and extends to bullying behavior exhibited during school hours or outside of school hours if the bullying behavior disrupts the educational process.

Application

This policy applies to

- All activities on school property
- All activities off school property, but approved for student participation sponsored by NBCS
- All activities that are related such as field trips, athletics, drama, etc.
- Behavior in-route to or from school activities, or
- Behavior which uses NBCS technology for transmission

Note that bullying behavior which takes place out of school, but which spills over in a disruptive manner at school may also be investigated with the possibility of disciplinary intervention.

Disciplinary Action

Each disciplinary incident is unique but students who violate this policy are subject to suspension for up to five days by the school administration or expulsion. Suspensions may be “in school” or “out of school.” This is determined by the school administration depending on the severity of the infraction and the best course of action for an individual student.

When repeated offenses occur by the student, and/or there is a lack of cooperation on the part of the parent/guardian, the administration may place the student on probation. The probation period may be any length of time from two weeks to nine weeks (the length of a grading period). Probation is the same as notification of intent to remove a student from NBCS.

STUDENT CONDUCT AND DISCIPLINE

Discipline of Students

The home, church and school partnership can only succeed when there is mutual communication and agreement regarding student behavior. All families acknowledge that they have read, agree with and support the handbook. This section outlines and highlights Northside Baptist Christian School’s expectations in the area of student behavior.

At NBCS, we have expectations to which students are held. These expectations apply to students while they are on school property during school and athletic activities, on school buses (school owned, public or chartered), and at school related events off campus. The core of those expectations is:

1. Honor God with all actions and words, both spoken and written
2. Protect your personal testimony
3. Respect NBCS and the people and things in it

Parents have a responsibility to ensure that their children will behave in a manner that will not take away from a safe, orderly, and academically productive learning environment.

For minor incidences, consequences will be issued by the teacher. For major offenses, students may be given detention, suspended, or expelled, depending on the offense.

At NBCS, we believe:

1. Every teacher at Northside Baptist Christian School has the right and authority to teach and every student has the right and privilege to learn.
2. One student's choice to misbehave will not be allowed to interfere with the learning opportunities of other students.
3. Misbehavior of a student will not excuse him/her from successfully completing the learning objectives.
4. Every discipline situation is an opportunity to teach expected behavior.

Parents and students are responsible for knowing teacher expectations and procedures. Teachers will communicate with parents about concerns related to their child's behavior choices. Teachers and staff will give opportunities for grace to each student as they demonstrate appropriate behaviors.

Any level 3 offense will earn the student Behavioral Probation (**BP**) that will commence on the day of the offense and will continue for a period determined by the administration. Behavioral Probation requires that the student make immediate and consistent correction to the inappropriate behavior of concern. If there is no noticeable change at the end of the established **BP**, the parents will be asked to withdraw the student from NBCS immediately.

Discipline will be administered to correct inappropriate behavior, not to punish. All students will be given the opportunity to admit their misbehavior, show remorse, and become a positive influence at Northside Baptist Christian School.

In the event of negligent or willful property damage, the student and/or his/her parents will be responsible for the cost of repairing or replacing the damaged property. Cost of repairs or replacement will be determined by NBCS Administration.

Behavior Levels

Level 1

Definition	Behaviors that: DO NOT significantly violate the rights of others or cause a safety issue
Examples of Offenses	• Dress code violations • Running in the hallway or classroom • Getting out of seat without permission • Leaving the classroom without permission • Refusing to do work • Making inappropriate noises • Not being on time for school/class • Disrespecting others' or their property • Other offenses deemed inappropriate by teacher • Late to class • Not participating in class • Not prepared for class • Not completing homework • Eating and drinking outside of the cafeteria (except water) • Entering unauthorized areas
Procedures and Consequence Framework	• Inform student of rule violated and change their behavior color • Describe expected behavior • Contact parent if necessary • Debrief and re-teach expected behavior • Inform student of appropriate consequence • Incident and consequence may be documented in FACTS

Level 2

Definition	Behaviors that: Significantly violate the rights of others, cause a safety issue for self or others, and/or chronic level 1 behavior
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Examples of Offenses	● Repeated level 1 behaviors ● Arguing with teacher or other authority/talking back ● Disrespectful attitude ● Foul language ● Obscene or inappropriate gestures and/or speech ● Instigation ● Claiming work as own when it has been copied, plagiarized ● Cheating ● Lying ● Theft ● Not going to specified co-op location ● Horseplay, hitting or pushing ● Three (3) unexcused tardies ● Threatening statements or actions ● Not turning cell phone into the office unless special permission is given ● Use of electronic device during the school day (taking pictures or videos, texting, calling, etc. during the school day) ● Public Displays of Affection – kissing, holding of hands, hugging, or other displays of affection while on school property or during school sponsored functions ● Other offenses deemed appropriate by the administration
Procedures and Consequence Framework	● Inform student of rule violated ● Change their behavior color (elementary) ● Describe expected behavior ● Removal of student from situation ● Contact parent ● Incident and consequence documented in FACTS ● Conference with school principal or counselor (as needed) ● Detention, In School Suspension, a grade of zero or other consequences deemed appropriate and assigned by the principal

Level 3

Definition	Behaviors that: Require immediate removal, are chronic level 2 behaviors, and/or require administration involvement
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Examples of Offenses	• Repeated level 2 behaviors • Fighting • Throwing classroom objects at others • Making racial, ethnic, religious, or sexual slurs • Possessing look alike weapons • Deliberate, malicious destruction of school property • Assault of students • Sexual harassment • Misuse or inappropriate use of school technology or internet • Forgery • Bullying, harassment, intimidation – repeated negative actions (electronic, verbal, or physical) against another student or adult • Inappropriate physical contact of any nature • Leaving the campus without being signed out by a parent or having administration approval • Other offenses deemed appropriate by the administration
Procedures and Consequence Framework	• Immediate removal of student from situation • Inform student of rule violated • Change behavior color (elementary students) • Describe expected behavior • Conference with school principal • Contact parent • Incident and consequence documented in FACTS • 1-5 days of In School or Out of School Suspension • Student placed on Behavioral Probation

Level 4

Definition	Behaviors that: Require immediate removal and require administration and/or law enforcement involvement
Examples of Offenses	• Repeated level 3 behaviors • Possessing weapons • Assault of staff • Threatening statements • Use or in possession of illegal drugs, drug paraphernalia, alcohol, tobacco products,

	electronic smoking devices (including but not limited to vapes, personal vaporizers, PV, Juuls, e-cigarette, etc.) or electronic smoking paraphernalia
Procedures and Consequence Framework	• Immediate removal of student from situation • Inform student of rule violated • Describe expected behavior • Conference with school principal • Contact parent • Contact law enforcement (as appropriate) • Incident and consequence are documented by administration in FACTS • Immediate suspension or expulsion of student as deemed appropriate

Administrative Removal of Students

Suspension:

Students may be suspended from school for up to five days by the school administration. Suspensions may be “in school” or “out of school”. This is determined by the school administration. Parents/guardians will be notified of any suspensions.

The administration or classroom teacher may remove a student from the classroom or school activity without prior notice if the continued presence of the student poses a danger to other persons or to property or if the child is choosing to disrupt the educational process. Parents/guardians will be notified after the student is removed from the classroom or school activity.

When repeated offenses occur by the student, and/or there is a lack of cooperation on the part of the parent/guardian, the administration may place the student on Behavioral Probation. The probation period may be any length of time from two weeks to nine weeks (the length of a grading period). Probation is the same as notification of intent to remove a student from NBCS. It may be given for academic or behavior difficulties.

Expulsion:

A student may be expelled for conduct, which violates the Northside Baptist Christian School behavior expectations.

The following procedures will be followed:

1. Both student and parents are given prior notice of the intent to expel and the reasons for the action.

2. If a student is removed on an emergency basis, the parent will be contacted immediately, and an explanation will be provided.

Lines of Authority

The teacher is the first line of discipline in any classroom setting. Classroom discipline may range from parental contact to teacher sponsored detentions. A teacher may require a special writing assignment or may refer the student to the principal's office for extreme or habitual negative classroom behavior.

The principal is responsible for the discipline of students in all non-classroom settings or activities, all attendance matters, and in those settings where a student has been referred to the office by a teacher. The principal has the right to utilize parental conference, work assignments, detentions, suspensions, expulsions, and other appropriate measures in the disciplining of students.

Complaint or Problem Procedure

Occasionally during the course of the year, misunderstandings or problems may arise between teacher and student, teacher and parent, parent and school, or any one of several possibilities. This is often the result of a lack of communication.

Northside Baptist Christian School's policy for dealing with these problems or complaints is consistent with the teaching found in Matthew 18.

1. All questions, problems, or complaints regarding a teacher should be brought to the teacher first before anyone else is involved.
2. If the situation is not cleared up at this level through direct contact, it should be brought to the principal.
3. If the problem is still not solved at this level, it should then be presented in writing to the pastor and school board.

DRESS CODE

Our goal is to promote Jesus Christ in all areas of academics. Therefore, we encourage an environment that promotes modesty, responsibility and excellence. All students in grades Kindergarten and higher are expected to follow the dress code. We feel like our dress code allows our students to have some individuality instead of going with a required school uniform. Please refer to the following guidelines before contacting the office with questions.

Preschool:

- Preschool students should wear appropriate play clothes that allow easy use when in the restroom.
- Girls should wear shorts or leggings under dresses.

- Athletic shoes, casual shoes, sandals and other appropriate play shoes may be worn, including crocs (no flip flops; and no hard soled shoes/boots on the gym floor).
- The following are not allowed: hats, jeans with holes, inappropriately short shorts.

K5-12th Girls:

- Girls can wear dress pants, jeans, capris, dresses, skirts, or uniform style shorts. Dresses and skirts should be no shorter than the top of the knee. Shorts should be long enough to reach no higher than the length of the longest fingertip. Shorts should be a uniform style short (khaki, navy or black only). Capris should be khaki, navy or black only.
- Tops and shirts must cover the waistband. “Polo” style shirts with a collar, button-up dress shirts, crew neck sweaters along with T-shirts or sweatshirts/hoodies with Northside spirit, christian or church related content and other appropriate graphics or patterns are acceptable. No midriff or cleavage should be exposed at any time. Vests and jumpers require a collared, crew neck, or turtle neck shirt to be worn under them.
- The following are not allowed: Jeans with holes, shirts with spaghetti straps or other thin straps, athletic pants, leggings, legging shorts, yoga pants or shorts (except during PE or extra-curricular activities...athletic shorts [no legging shorts] should be long enough to reach no higher than the length of the longest fingertip), scoop neck and V-neck tops, hats, apparel with graphics of non-Christian television shows, movies, music bands, music singers or songs that could be deemed inappropriate or offensive.
- Extreme hairstyles will not be allowed. All hair must be a natural shade.
- Casual shoes, athletic shoes, sandals and other appropriate shoes may be worn, including crocs (no flip flops; no hard soled shoes/boots on the gym floor).
- Visible tattoos and body piercings are not allowed, with the exception of earrings.

K5-12th Boys:

- Boys may wear dress pants, jeans or uniform style shorts. Shorts should be long enough to reach no higher than the length of the longest fingertip. Shorts should be a uniform style short (khaki, navy or black only).
- Tops and shirts must cover the waistband. “Polo” style shirts with a collar, button-up dress shirts, crew neck sweaters along with T-shirts or sweatshirts/hoodies with Northside spirit, christian or church related content and other appropriate graphics or patterns are acceptable.
- The following are not allowed: jeans with holes, athletic pants or shorts (except during PE or extra-curricular activities...athletic shorts [no legging shorts] should be long enough to reach no higher than the length of the longest fingertip), hats, apparel with graphics of non-Christian television shows, movies, music bands, music singers or songs that could be deemed inappropriate or offensive.
- Haircuts and facial hair must maintain a neat appearance. To maintain a neat appearance, hair should be kept cut above the eyes, no longer than the earlobes on

the sides and above a collar in the back. Extreme hairstyles will not be allowed. All hair must be a natural shade.

- Casual shoes, athletic shoes, sandals and other appropriate shoes may be worn, including crocs (no flip flops and no hard soled shoes/boots on the gym floor).
- Visible tattoos and body piercings are not allowed.

NOTE: The school board reserves the right to revise the dress code at any time. The principal may approve alternative apparel requirements for field trips and school spirit days.

Parents are asked to cooperate with the school in monitoring their child's attire. If, in the opinion of the administration, the attire of a student is immodest or inappropriate, the parent will be called and asked to bring appropriate apparel. Repeat violations will be addressed as needed by the school principal.

LOCKERS

School lockers are provided for 6th-12th grade students in the middle and high school hallways. Students are given time between each class to go to his or her locker and retrieve the supplies needed for the next class. The student must put all his or her supplies in the supplied locker. Items should not be put outside of the lockers.

Athletes in 6th-12th grades *may* be supplied a locker in the Community Center for athletic gear. If an athletic locker is supplied, all athletic gear is to be placed in the locker. Items should not be put outside of the lockers. The athletic lockers are smaller and families should consider the locker size when purchasing athletic bags.

The school may place locker tags on the outside of the lockers with the students' names for quick identification of lockers. At times, the school may decorate a locker for sports, achievements, celebrations, etc. Students are not allowed to put anything on the outside of the lockers. Students may decorate the inside of the lockers or put supplies inside the locker with magnets only. NO ADHESIVES (tape, contact paper, etc.) SHOULD BE USED IN OR ON THE LOCKERS.

EXTRACURRICULAR ACTIVITIES

Dress Code

School dress code rules also pertain to extracurricular activities. Some exceptions may be made for some activities. Students and families will be informed of these exceptions when or if they occur.

Guidelines

When a class takes a field trip, every member of that class is encouraged to attend. The trips are well-chaperoned, and adequate safety precautions are taken.

1. All school rules pertain to extracurricular activities. This includes abiding by the dress code and the personal moral conduct code even when a spectator.
2. Students may be required to wear a Northside shirt.
3. Poor sportsmanship is not permitted at any time. This includes “booing” or making critical or derogatory remarks.
4. Students are not permitted in unused or unsupervised parts of the building or outside of the building. Students should be under supervision at all times.
5. Students should show respect for the Lord, for themselves, and for others by demonstrating Godly character at all times.
6. Students should be pleasant, friendly to others, and courteous, always using good manners. They should behave in a way that represents Jesus Christ, Northside Baptist Christian School, Northside Baptist Church, and their families well.

Bus/Van Rules

1. Male and female students may not sit together in the vehicle.
2. A female adult chaperone must accompany the bus when female students are present on the bus.
3. Students are responsible for clearing the vehicle of trash and personal belongings upon returning to school.
4. Students will not make any gestures to any other vehicles.
5. Students must keep hands and arms inside the bus at all times.
6. Students will be allowed to be transported to and from activities based upon availability of space on the bus.
7. Sponsors’ and coaches’ families have first priority for any available seating in the vehicles.
8. The vehicle must be cleaned and refueled at the conclusion of each use.
9. Students must obtain prior permission to ride with their parents to and from games and activities.
10. No students will be allowed to ride with another student or person other than family or guardian.

TRANSPORTATION OF STUDENTS IN PERSONAL VEHICLES

This policy establishes clear guidelines for transporting students in personal vehicles by staff, volunteers, or other authorized adults. Its purpose is to ensure the safety of all students, maintain professional boundaries, and uphold the school’s commitment to Christian integrity and accountability.

We believe that all children are precious in God's sight (Matthew 19:14) and that adults entrusted with their care must act with wisdom, diligence, and integrity (Proverbs 2:10–11). Safe transportation practices reflect our duty to protect and honor those we serve.

Students should not be transported in a staff member's or volunteer's personal vehicle except in exceptional or pre-approved circumstances. The preferred means of student transportation is a school-owned vehicle or commercially licensed transport provider approved by the school administration.

If exceptional circumstances arise (e.g., emergency, small group activity, or lack of other transport options), the following conditions must be met:

a. Prior Authorization

- Written permission must be obtained from the school principal or designated administrator before transport occurs.
- The parent/guardian must provide written consent specifying the date, purpose, driver, and destination.
- A copy of both authorizations must be kept on file.

b. Driver Requirements

Any person transporting students in a personal vehicle must:

- Hold a current, valid driver's license appropriate for the vehicle type.
- Carry adequate auto insurance that meets or exceeds state or national minimums.
- Have a clear driving record with no serious traffic violations within the past three years.
- Have completed the school's background check and child protection screening.
- Be at least 25 years of age, unless otherwise approved by the principal.

c. Vehicle Requirements

- The vehicle must be roadworthy, registered, and insured.
- All passengers must wear seat belts at all times.
- Child safety seats must be used in compliance with legal requirements.
- The number of passengers must not exceed the manufacturer's seating capacity.
- The vehicle must be clean and free from inappropriate materials or hazards.

Supervision and Boundaries:

- A staff member should not transport a student alone whenever possible. Two adults should be present.

- If a student must be transported alone (e.g., medical emergency), the driver must notify a supervisor and the student's parent/guardian before departure and upon arrival.
- Physical contact with students during transport is strictly prohibited.
- Conversations should remain appropriate, professional, and in line with Christian conduct.
- Students should sit in the back seat whenever possible, particularly in one-on-one situations.

In the case of a medical or safety emergency:

- The staff member may transport a student to the nearest safe location or medical facility.
- The driver must notify the principal and parent/guardian as soon as possible.
- A written report must be submitted within 24 hours.

The school's insurance covers only authorized and documented school-related transport. Personal vehicle insurance remains the primary coverage in any incident unless otherwise stated in writing by the school's insurer.

Failure to comply with this policy may result in disciplinary action, loss of driving privileges for school-related activities, or termination of employment or volunteer service.

ATHLETIC OPPORTUNITIES

NBCS offers the following athletic opportunities:

- Kinder Ball (Preschool-K5)
- Kinder Cheer (Preschool-K5)
- Royal Cubs Basketball (1st-5th)
- Royal Cubs Cheer (1st-5th)
- Royal Cubs Cross Country
- Royal Cubs Archery
- Middle School Boys Basketball (6th-8th with possible 5th grade participation to allow mentoring to the younger players)
- Middle School Girls Basketball (6th-8th with possible 5th grade participation to allow mentoring to the younger players)
- Middle School Girls Volleyball (6th-8th)
- Middle School Girls and Boys Cross Country (6th-8th)
- Middle and Varsity Girls and Boys Archery (6th-12th)
- Middle and Varsity Cheer (6th-12th with possible 5th grade participation to allow mentoring to the younger players)
- Varsity Boys Basketball (9th-12th with possible 8th grade participation if feasible to allow mentoring to the younger players)

- Varsity Girls Basketball (9th-12th with possible 8th grade participation if feasible to allow mentoring to the younger players)
- Varsity Girls Volleyball (9th-12th with possible 8th grade participation if feasible to allow mentoring to the younger players)
- Varsity Girls and Boys Cross Country (9th-12th)

ATHLETIC PARTICIPATION POLICIES AND REQUIREMENTS

It is the desire of NBCS to continue its mission in all aspects of the school experience including athletics. NBCS views all athletic programs as an extension of the school and desires to incorporate a Biblical worldview into all endeavors. NBCS believes that sports programs teach much more than a game of sport and encourages coaches to help athletes develop spiritually and emotionally with integrity, a strong work ethic and perseverance by prioritizing proper coach/athlete mentoring relationships, teamwork, character and rigor. NBCS expects athletes to maintain good behavior and academic integrity.

Athletic Eligibility

All athletes must have a current sports physical on file with NBCS prior to practice and competitive events. No athlete will be allowed to play in a competitive event if a current sports physical is not on file. NBCS requests that students not miss school, practices or games to obtain said sports physical if at all possible.

NBCS will follow league guidelines with input from the school administration and AD on the addition of athletes to rosters during the school year (after the season has begun) for proposed students who are in good academic and behavior standing with the school. Only athletes on the official NBCS roster will be allowed to sit on the bench at athletic events.

A student wishing to participate in any athletic program offered by NBCS must meet and maintain the academic requirement of a *C* average with no *F* average in any subject. The grades will be checked weekly. Any student not meeting the grade requirement will be placed on sports suspension* for a period of not less than one week. At the end of this minimum one week period, grades will be cumulatively recalculated. If the student is found to have reached the academic requirement, the student will be removed from sports suspension. If the student's grades do not meet the requirement, the student will remain on sports suspension for an additional week. At the end of this period, grades will again be cumulatively calculated. No student will be permitted to participate in an athletic sport until the student's grades meet the academic requirement.

**Sports Suspension:* A student on sports suspension, with the permission of the coach, may be allowed to practice with the team, dress out with the team, and sit with the team at ball games. A student will not be allowed to participate in a game until that student's grades have been found to meet the requirement. Students will be allowed to play and participate in pep rallies.

Summer Practice Schedules for Fall Sports

Fall sport competitions typically occur from August - October. Preparatory practices for these sports must begin during the summer break months. No practices will be scheduled for March-May (unless tournaments extend into these months). During the month of June, open gyms or non-mandatory practices can be scheduled up to three times per week. A “dead period” will occur the full week that includes July 4th. In the event July 4th occurs on a weekend, the “dead period” will be determined by the AD. After the dead period, full (mandatory) practices (up to 5 per week) can be scheduled.

Fall Practice Schedules for Winter Sports

Winter sport competitions typically occur from October-February. Open gyms may be offered in August for middle school sports with mandatory practices convening September. Open gyms may be offered in September for varsity sports with mandatory practices convening the last week of September and October (excluding fall break).

Attendance Policies

To provide an equitable environment for all athletes, a practice (mandatory practices only) and/or game attendance policy will be observed as follows:

- 3 unexcused absences will result in forfeiture of play in the next event
- 5 unexcused absences may result in the athlete being dismissed from the team
- 5 absences (unexcused or excused) will result in forfeiture of play in the next event
- 7 absences (unexcused or excused) will result in forfeiture of play in the next two additional events
- 10 absences (unexcused or excused) may result in the athlete being dismissed from the team
- Leaving early (more than 15 minutes before ending practice time) or arriving late (more than 15 minutes after beginning practice times) to a practice will result in a .5 absence
- Excused absences could include but are not limited to sickness, death of a family member or close friend, medical appointments, etc.
- In the event a student is absent from school, he or she can not play or practice on the day of the absence. Exceptions would include funerals, long distance medical appointments, etc. at the discretion of the AD and coach.
- In the event a student is absent on a Friday, he or she must receive special permission from the AD to participate in practices or games on the weekend after the absence. Athletes will not be penalized for unavoidable absences due to funerals, long distance medical appointments, etc.
- Forfeiture of play still requires attendance to that event.
- Any potential dismissal of an athlete will be determined by the AD and coach.

Practice Guidelines

All athletes will be given 15 minutes after school dismissal to prepare for practices.

In the event NBCS is closed due to weather or other unforeseen event, no mandatory practice or games can occur on that day unless determined by the AD that hazardous conditions have improved enough to be deemed safe.

Dress Code for Athletic Events

To exemplify a Christ honoring and school honoring image, NBCS asks that all athletes wear northside apparel shirts, northside colored shirts (royal blue or gold), uniforms (when requested by coaches) or warm-up jerseys to and from games. Sweat pants, joggers, athletic shorts may be worn. *Any Northside pants may be worn* with the following exception: no leggings, legging shorts, compression shorts (unless worn under other apparel) will be allowed unless special permission is given.

Travel and Transportation

At various times, competitive events will be scheduled which require overnight hotel stays. The school booster account will cover athlete hotel costs as much as possible. The following guidelines will determine the necessity of a hotel stay:

- If a team can leave no earlier than 7:00 a.m. with a one hour meal stop and arrive at the designated competitive event one hour prior to event time, a hotel stay will not be required. The coach, with approval by the AD, can determine to leave earlier than 7:00 a.m. and not require a hotel stay.
- If a team can arrive home by midnight with a one hour meal stop, a hotel will not be required. The coach, with approval by the AD, can determine to arrive home later than midnight and not require a hotel stay.
- Hotels will be required for most tournaments to ensure prompt arrival and rested athletes.

Banquets

NBCS will host an end of season banquet for each sport to highlight the achievements of the year, the athletic growth of the athletes and exemplary character traits of the athletes.

Students must be enrolled at NBCS at the time of the banquet and in good standing with the school to participate in the banquets and to receive recognition at the banquets.

FACILITIES

Cafeteria

A lunch program is available through some of the local restaurants, and parents may purchase lunches from these restaurants by placing an order through FACTS/Renweb. Students may also bring their food from home. Breakfast foods and drinks such as milk and juice may be purchased from 7:30-7:45. Snacks, small meals and drinks such as milk, juice and cold drinks may be purchased by the students during lunch. Microwaves are available for the students to use in heating their food. Teachers will help the younger students.

Students should only bring food that may be heated or cooked in the microwave because traditional cooking is prohibited by Health and Fire Department regulations.

Telephone

School telephones are for school business. Student use will be for emergencies only. Parents may call the school office to leave messages for a student. Messages will be given to students between classes or during breaks.

Library

The school library is made available to elementary students on a regular basis. NBCS strives to provide students with books free of inappropriate content and that glorifies God. Students may check out any book from the library except those cataloged as resource books. Books may be kept for two weeks and may be renewed if necessary. A fine of five cents per day must be paid on overdue books. Borrowers who lose books or damage them beyond repair shall be charged for the replacement cost of the book. Any student who owes an overdue book fine will not be allowed to check out another book until that fine is paid and the book is returned or until the replacement amount is paid.

HEALTH AND SAFETY

Security

Northside is committed to providing an environment at school in which students are safe and secure. Doors to the building will remain locked during school hours. A buzzer and intercom are located at the school entrance, the front and rear main entrances of the church, and at the side entrance of the Community Center. All visitors are required to report to the office to obtain a visitor's pass before they can remain on the campus. All staff members are instructed to report to the office any stranger not having a visitor's pass. Security procedures are used for student pick-up at the end of the school day.

Emergency Closing

In the case of inclement weather or other emergencies, an announcement will be made via text, on television station WPSD (Channel 6) and on Facebook as early in the morning as possible.

Fire and Tornado Drills

Fire, tornado, and other emergency drills will be conducted throughout the school year in accordance with city, county, and state regulations.

Insurance

All students at NBCS are required to have medical insurance.

Health Policies, Procedures and Guidelines

It is the desire of NBCS to provide a safe, healthy environment for all students, faculty and staff. To provide this environment, students should not come to school if they are running a fever of 100.5 degrees or higher or are sick (vomiting, diarrhea). They must be fever free for at least 24 hours (without any ibuprofen, acetaminophen, or naproxen within that 24 hour window) before returning to school. If a student experiences symptoms from abdominal illnesses (vomiting or diarrhea) the student should be symptom free for 24 hours before returning to school.

If a student does not feel well at school, the student should tell his or her teacher. The teacher will take appropriate assessments and send the student to the office if needed. The office will check the student's temperature. If the student's temperature is 100.5 or above, a parent, guardian or other authorized person will be contacted to pick up the student from school at his or her earliest convenience. The student will remain in the office until picked up and an NBCS staff or faculty person will retrieve the students belongings from the classroom.

Medications Provided by NBCS, when available

No staff member will be allowed to administer any medicine for any reason without express parental authorization. This permission is granted during the admissions process. If a parent/guardian needs to change his or her elections, the school office must be contacted.

If a student has symptoms that can be relieved by ibuprofen, acetaminophen, antacid or cough drop, the office will administer the appropriate dosage by age **if parental permission has been given during the admissions process.**

These medications are under lock or supervision at all times.

Medications from Home

In the event a student needs to temporarily take medication that is not provided by NBCS (i.e. allergy medicine, cold medicine, antibiotic, etc.), the medication can be taken to the school office and must be in the original container/packaging. The office will label the medication for the student and will keep the medication in a secure location. The student can take the medication as directed by the parent and the label instructions in the school office. These medications should not be kept on the student's person or in his or her belongings.

All prescription medication must be in its original prescription container. Do not send prescription medication in a container other than what the pharmacy dispensed it in. Extra, empty prescription containers may be requested from your pharmacy that are appropriately labeled to meet the requirements of the law.

In the event a student needs to take a prescription medication for an extended period of time (i.e. ADD/ADHD medication, inhaler, etc.), in addition to the above guidelines, a signed document will be provided by the parent/guardian with instructions on administering the medication. The office will label the medication for the student and will keep the medication and signed document in a secure location. The student can take the medication as directed

by the parent and/or the label instructions in the school office. These medications should not be kept on the student's person or in his or her belongings.

In the event a student needs to take a controlled substance medication, a meeting will be held between the family and administration to determine whether the school can accommodate giving this medication to the student and whether the school can keep the medication on campus. If it is determined the school can administer the medication, a signed document will be provided by the parent/guardian with instructions on administering the medication. The medication will then be counted with administration and the family for a record of the quantity brought to the school. These medications should not be kept on the student's person or in his or her belongings.

These medications are under lock or supervision at all times.

Immunizations

During the admissions process, each student will be required to provide an updated and current immunization record. This record must be on the appropriate State of Kentucky Form provided by most doctors' offices and health departments. Each year, NBCS is required to provide these records to the State of Kentucky Immunization Registry. If the school does not have a current immunization record, NBCS will be required to inform the State of Kentucky of this omission.

The State of Kentucky does provide a religious exemption certificate in lieu of immunizations if the family feels immunizations are counter to their religious beliefs. NBCS accepts a religious exemption certificate.

Allergies

During the admissions process, a student's allergies should be reported. The school office will inform each teacher or staff member of these allergies and the school, teachers and staff will make every effort to not allow allergen contact with the student. If the allergy is a food allergy, and depending on the severity of the allergy, the school will make decisions on whether certain foods will be allowed in different groups. In the event NBCS does not feel it can keep a student safe from allergens, the school administration will meet with the family to determine what is best for the student.

Given the severity of peanut allergies, the school does not provide or sell any foods explicitly with peanuts or peanut butter during the school day. There may be foods provided or sold by the school that are made in a facility with peanut or peanut products.

Rescue Medications

Students who have rescue inhalers and it is the opinion of the family and/or medical doctor that the inhaler should be on a student's person or in the very near vicinity at all times, an agreement will be made between school administration and the family as to where the inhaler will be kept. This could include a student's backpack, a bag the student keeps on him or herself at all times or with the teacher (or designee) to be transported wherever the

student goes. In the event the student leaves the school for a school sponsored trip, the inhaler must travel with the student.

Students who have rescue inhalers and it is the opinion of the family and/or medical doctor that the inhaler should be kept at the school but *not* on the student's person or in the very near vicinity, the inhaler will be kept in the school office as other medicines and will be under lock or supervision at all times. In the event the student leaves the school for a school sponsored trip, the inhaler must travel with the student.

Students who have an Epi-pen will be allowed to keep the pen on his or her person at all times or in the care of the classroom teacher (or designee) depending on the age and needs of the student. In the event the student leaves the school for a school sponsored trip, the Epi-pen must travel with the student.

Pesticide Use Notification

If a pesticide is to be applied in or around our facilities, an advance notification will be given in writing or sent by email to all staff members and parents or guardians of students enrolled in the school at least twenty-four (24) hours prior to the pesticide application.

Asbestos Notification

Even though our facilities had been previously inspected by the College of Engineering of the University of Kentucky and they had reported that we were free of asbestos, we found out during the 2014/2015 school year (as a result of a fire) that we do have some floor tile that contains a small percentage of asbestos. Most of that tile was removed by a qualified contractor as a result of the fire restoration; but there are a few classrooms which were not damaged by the fire and that tile was not removed. A copy of our Asbestos Management Plan is available for review in the church office should you desire to see it.